

Naples Recreation – Swim Instructor (Part-Time)

Job Description

Nature of Position

The person in this position will be responsible for providing a safe and enjoyable experience for their swimmers. This person will provide swim lessons in a group setting to children of all ages and ability levels using the American Red Cross swimming standards and program requirements.

Responsibility

Our Swim Instructors are directly responsible to the Community Activities Director. The Swim Instructors will oversee and coordinate course programming & will be responsible to evaluate and place swimmers in the appropriate swimming lesson level.

Desirable Experience and Training

The Swimming Instructor should be at least 18 years of age and will be able to show examples of significant leadership with children. A general understanding of age appropriate activities and behavior management techniques for children grades K-5 is encouraged. The ideal candidate should be able to create and initialize lesson plans and will need to be considered a “Self-starter”. The ideal candidate will also possess strong written, verbal, and intrapersonal communication skills necessary for dealing with swimmers and parents. All Recreation Department employees should possess the following traits: dependability, flexibility, humor, time management, consideration, empathy, all along with a great work ethic.

Responsibilities

A partial list of duties and expectations includes, but is not limited to:

- Creating and organizing class/swim structure, and ensuring setup/take down of lesson equipment as needed
- Instructing and leading all swim lesson participants
- This position is also responsible for the safety of the participant in their own class
- Answers participant and/or parent questions as needed
- Able to work weekday morning/early afternoons
- Evaluating students participating in swim lessons and assigning swim level based on ability
- Completing necessary administration items (attendance sheets, skills sheets, swimming assessments and report cards)

Required Certifications

- American Red Cross First Aid, CPR & AED
- American Red Cross Water Safety Instructor

Please email a copy of your application, resume, and cover letter to the Community Activities Director at pceprano@townofnaples.org or deliver to the Naples Town Office. All applications must be received by 4/1/19. If you have any questions, contact Peter at 207-693-6364x104.