

TOWN OF NAPLES
Select Board Public Hearing & Meeting Minutes
Budget Committee Public Hearing #2 Minutes
April 8, 2024

6:00 PM – Naples Town Office

This meeting was available for remote connection and could be viewed live on LRTV.
A recording of the meeting can be found here <https://vimeo.com/932490174>

AGENDA

Public Hearing - T. Shaned called the Public Hearing to order at 6:03 PM.

1. Liquor License Application – Randy’s Wooster Street Pizza, 770 Roosevelt Trail – no discussion.
2. Municipal 2024-25 Budget Public Hearing #2 – no discussion.

Meeting

3. Roll Call for Budget Committee – R. Caron, S. Merkle, S. Hoyt, J. Turpin, C. Brackett, J. Grattelo, and J. Rogers were present. M. Witts was absent.
4. Budget Committee Old Business
 - a. Split out Admin into two separate accounting lines: Admin and Clerk/Tax Collector – J. Rogers provided information. T. Shane asked for more clarification. There was confusion over the information as well as how to conduct the meeting due to separate agendas.
 - b. Vote on Intergovernmental budget line to include Naples’ contribution to funding an SRO. S. Merkle made a motion to accept the budget item of \$34,001 to fund the SRO in addition to the school budget of \$8,684,485. Seconded by S. Hoyt. Motion carried 5-0-1. J. Turpin abstained.
5. New Business
 - a. Meeting Minutes from April 3, 2024 – J. Grattelo made a motion to accept the minutes as presented. Seconded by S. Merkle. All in favor. Motion carried 6-0.
 - b. Review proposed budget and submit to Select Board for Town Warrant – to be conducted under the Select Board agenda.
6. Other Business
 - a. None – J. Grattelo made a motion to adjourn the Budget Committee portion of the meeting. Seconded by S. Merkle. All in favor. Meeting adjourned.
7. Call to Order and Salute the Flag – T. Shane called to order. Present were those mentioned above as well as S. LaPointe, W. Adams, and K. Rogers (via Zoom).
8. Review of Meeting Minutes from March 25 – C. Brackett made a motion to approve as presented. Seconded by K. Rogers. Motion carried 5-0.
9. Public Participation - none
10. Adjustment to agenda for attendees* - none
11. Approval of Any Licenses or Permits
 - a. Liquor License Application – Randy’s Wooster Street Pizza, 770 Roosevelt Trail – C.

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Brackett made a motion to approve. Seconded by W. Adams. All in favor. Motion carried 5-0.

12. Old Business

- a. SRO – Superintendent of Schools, A. Smith – Information was provided by the superintendent. He explained the process and provided dates. T. Shane clarified the article numbers by warrant. Captain Joyce explained what is included in the cost for the SRO. There is a discrepancy of nearly \$12,000.00 in the cost between what the school is charging the Towns and what CCSO is charging the school. The SRO is paid roughly \$52,000. The cost of insurance is roughly \$35,000. He reviewed other fees such as vehicle insurance, fuel, oil, tires, training, safety equipment, and operation costs (computer, etc.). Costs are prorated by the school year not the calendar year.

13. New Business

- a. Review of Budget Committee 2024-25 Budget Recommendations – Discussion took place regarding the Budget Committee decisions on the budget from their first public hearing. Discussion, questions, and clarification took place.
- b. Select Board 2024-25 Budget Recommendations
 - **Capital Reserves** – C. Brackett made a motion to reduce paving by \$100,000 bringing the total \$627,177. Seconded by K. Rogers. All in favor. Board of Selectpersons (BOS) motion carried 5-0. J. Grattelo made a motion to approve the Capital Reserves for \$627,177. Seconded by J. Turpin. Budget Committee (BC) motion carried 4-0-2.
 - **Capital Improvements** – C. Brackett made a motion to reduce the budget for Parks and Land Use by \$40,000, bringing the overall budget segment to \$220,300. Seconded by K. Rogers. BOS motion carried 5-0. J. Grattelo made a motion to approve this change. Seconded by J. Turpin. All in favor. BC motion carried
 - **TIF Funded projects** – K. Rogers made a motion to increase the funding for Kent's Landing by \$25,000. Seconded by C. Brackett. Motion carried 5-0. This brings the segment total to \$479,930. W. Adams made a motion to accept this new total. Seconded by K. Rogers. BOS motion carried 5-0. S. Merkle made a motion to approve the change. Seconded by C. Brackett. BC motion fails 2-4.
 - **Assessing** – K. Rogers made a motion to approve the budget item as presented at \$91,570. Seconded by K. Rogers. All in favor. BOS motion carried 5-0.
 - **Administration** – K. Rogers made a motion to approve \$926,610. Seconded by C. Brackett. T. Shane expressed concern over increasing the pay all in one year. Discussion took place. BOS motion carried 4-1.
 - **Boards and Committees** – C. Brackett made a motion to accept the budget as presented at \$19,506. Seconded by W. Adams. BOS motion carried 5-0.
 - **CEO and Planning** – C. Brackett made a motion to approve the budget as presented at \$275,098. Seconded by S. Merkle. BOS motion carried 5-0.

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- **TIF Funded Debt Service** – C. Brackett made a motion to accept the budget as presented at \$345,337. Seconded by K. Rogers. BOS motion carried 5-0.
- **Maintenance** – T. Shane read aloud that the Budget Committee recommended \$507,390. (Be advised, the actual number the BC voted on an approved was actually \$506,631.) C. Brackett made a motion to approve. Seconded by W. Adams. BOS motion carried 5-0.
- **General Assistance** – C. Brackett made a motion to accept the budget as presented at \$10,000. Seconded by W. Adams. All in favor. BOS carried 5-0.
- **Sanitation** – C. Brackett made a motion to accept the budget as presented at \$669,217. Seconded by W. Adams. BOS motion carried 5-0.
- **Fire Rescue** – C. Brackett made a motion to accept the budget as presented at \$1,374,278. Seconded by K. Rogers. BOS motion carried 5-0.
- **Marine Safety** – C. Brackett made a motion to accept the budget as presented at \$102,232. Seconded by K. Rogers. BOS motion carried 5-0.
- **Dispatch** - C. Brackett made a motion to accept the budget as presented at \$33,441. Seconded by W. Adams (?). BOS motion carried 5-0.
- **Animal Control** - C. Brackett made a motion to accept the budget as presented at \$44,117. Seconded by S. LaPointe. BOS motion carried 5-0.
- **Unanticipated Expenses** – C. Brackett made a motion to accept the budget as presented at \$25,000. Seconded by W. Adams. BOS motion carried 5-0.
- **General Debt Service** – C. Brackett made a motion to accept the budget as presented at \$49,662. Seconded by W. Adams. BOS motion carried 5-0.
- **Roads & Highways** – C. Brackett made a motion to accept the budget as presented at \$691,062. Seconded by W. Adams. BOS motion carried 5-0.
- **Recreation** - C. Brackett made a motion to approve the budget segment at \$348,172 (this is one dollar less than what the Budget Committee recommended – rounding?). Seconded by S. LaPointe. BOS motion carried 5-0.
- **Community Groups** – C. Brackett made a motion to accept the budget as presented at \$127,905. Seconded by S. LaPointe. BOS motion carried 5-0.
- **Outside Agencies** – K. Rogers made a motion to accept the budget as presented at \$73,400. Seconded by S. LaPointe. BOS motion carried 4-0-1. C. Brackett abstained.
- **Intergovernmental/School Budget** – C. Brackett made a motion to accept the adjusted budget segment which includes the SRO for \$9,507,067. Seconded by T. Shane. BOS motion carried 5-0. Budget Committee vote?
- Discussion took place on changes to the mill rate and TIF. K. Rogers made a motion to add \$135,000 and change TIF to \$485,000. Seconded by C. Brackett. Discussion took place. R. Caron pointed out that it's not free money and there is an impact on taxpayers. BOS motion carried 4-0-1. T. Shane abstained. This will bring the mill rate to 9.26. S. Merkle made a motion to accept this change to the mill rate by modifying TIF. Seconded by S. Hoyt. BC motion failed 3-3. **(NOTE: It was discovered after the**

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meeting that J. Rogers inserted the wrong numbers into the formula and offered an incorrect mill rate of 9.26. The actual mill rate is 9.3).

- c. MSAD 61 Warrant and Notice of Election – C. Brackett made a motion to approve. Seconded by K. Rogers. All in favor. Motion carried 5-0.
J. Grattelo suggested an additional mailer. Discussion took place. It will be done. At this time, J. Grattelo made a motion to adjourn the Budget Committee at 8:24 PM. Seconded by one of the Steves. BC adjourned.
 - d. Municipal Election Warrant – There was no motion or second could be heard to approve the warrant with the changes made. Short recess. Still no motion or second could be heard/viewed. Board voted regardless. BOS motion carried 5-0.
 - e. Personal Property Tax Abatements – C. Brackett made a motion to approve the two abatements below. Seconded by W. Adams. All in favor. Motion carried 5-0.
 - i. \$209.66 - MacCallum – Camp Trailer – Sold
 - ii. \$4.57 - Naples Garage Door – Closed Business
 - f. New Hire:
 - i. B. Darling – Recreation – J. Rogers explained how this person was hired for the Programmer position under different funds (assistant camp director) in anticipation of the position being approved for July 1, 2024.
 - g. Resignations: J. Rogers reviewed the resignations. Some discussion took place.
 - i. M. Linteau – Deputy Chief EMS
 - ii. D. Stewart - Maintenance
 - iii. P. Miller - Assistant
14. Town Manager’s Report – J. Rogers covered the items below along with others.
- a. Community Center Update
 - b. Renovation of Town offices Update
15. Other Business - none
16. Executive Session pursuant to 1 MRSA § 405(6)(A) Personnel Matter – C. Brackett made a motion to table the Executive Session. K. Rogers seconded the motion. Item tabled 5-0.
17. Adjourn – C. Brackett made a motion to adjourn. K. Rogers seconded the motion. Meeting adjourned.

Respectfully submitted,
Paula Miller
Assistant to the Town Manager | Town of Naples, ME