

TOWN OF NAPLES

Select Board Meeting Minutes

April 29, 2024

6:00 PM – Naples Town Office

This meeting was available for remote connection and could be viewed live on LRTV

<https://lakeregiontv.org/>

Public Hearing

1. New Business License Application – Ryan Carvalho, owner of Naples Wharf LLC (Food Court), to operate at 841 Roosevelt Trail (Map U01, Lot 018).- T. Shane opened the Public Hearing. No concerns expressed. Public Hearing closed
2. Liquor License Application – RC Marine Tours LLC (DBA Songo River Queen II), 841 Roosevelt Trail (Map U01, Lot 018).- T. Shane opened the Public Hearing. No concerns expressed. Public Hearing closed
3. Entertainment Permit Application - RC Marine Tours LLC (DBA Songo River Queen II), 841 Roosevelt Trail (Map U01, Lot 018).- T. Shane opened the Public Hearing. No concerns expressed. Public Hearing closed

Voted 5-0 to close public hearing

Meeting

4. Call to Order and Salute the Flag – T. Shane opened the meeting at 6:00 PM. Also present were C. Brackett, S. LaPointe, W. Adams, K. Rogers, J. Rogers (Town Manager).
5. Review of Meeting Minutes from 4/8/2024- K. Rogers made a motion to accept. Seconded by C. Brackett. All in favor. Motion carried 5-0.
6. Public Participation- None
7. Adjustments to agenda for attendees- J. Rogers we have one adjustment to the agenda, item 11A the new business license application for Catherine Fairline has been withdrawn as they are going in a different route.
8. Approval of Any Licenses or Permits
 - a. Ryan Carvalho New Business License/Liquor License/Entertainment License- C.Brackett made a motion to approve. Seconded by W. Adams. All in favor. Motion carried 5-0
 - b. Rick's Café Liquor and Entertainment Permit Application- C.Brackett made a motion to approve. Seconded by W. Adams. T.Shane stated that we just do not have all the paperwork ready to approve it tonight. All in favor. Motion carried 5-0.
9. Old Business
 - a. NONE
10. New Business
 - a. Personal Property Abatement – LaChance \$652.09- C. Brackett made a motion to approve. Seconded by K. Rogers. All in favor. Motion carried
 - b. Introduce the new Events Committee- T. Shane turned the meeting over to J.

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Rogers to introduce the new events committee. All names were called out and recognized Anothony Rodriguez, Carrie Taylor, Chelsea McCamey, Suzanne Hodge, Joanne Jordan, Lisa Cook, Mark Cook. A discussion of the next steps for action will be coming, a letter of appointment for each member of the committee. J. Rogers will provide a sample bylaw and you will need to create your leadership and develop your bylaws. Those would be submitted through me just for administrative review. C. Brackett made a motion to appoint K. Rogers to be the selectman's liaison to the committee. Seconded by S. LaPointe. All in favor. Motion Carried 5-0.

- c. Election Appointments (Clerks: Janice Barter, Eleanor Bosworth, Constance Madura, Rena Bloom, Judy Turcotte, Kim Golden, Roy Gedat, Kim Crawford, Catherine Merrill; Deputy Registrar and Clerk: Cheryl Harmon; Warden: Pennell Worcester)- C. Brackett made a motion to approve. Seconded by S. LaPointe. All in favor. Motion carried 5-0.
 - d. Cemetery Lot Conveyance- W. Adams made a motion to approve. Seconded by C. Brackett. All in favor. Motion carried 5-0.
 - e. Edes Falls Sewing Circle Temporary Sign Approval 2024- C. Brackett made a motion to approve. Seconded by S. LaPointe. All in favor. Motion carried 5-0.
 - f. Proclamation for Professional Municipal Clerks Week 5/5/24-5/11/24- J. rogers read the proclamation to the board members and public at the meeting. - W. Adams made a motion to approve. Seconded by C. Brackett. All in favor. Motion carried 5-0.
11. Town Manager's Report- Thanked all the town employees for holding down the fort while away for a couple of weeks on vacation that was booked last spring as a retirement from the military gift. Reminder that we have the Town Meeting coming up on May 16, 2024 one more select board meeting before that and want to draft for personnel manner and standardized employee pay scale, interim policies that will be put in place, how on call in paid. The change modification to the office hours and the general work schedule for the town employees. Will have all information prior to the meeting of the 5/13/2024. I do have an active candidate and pretty far along in the interview process for the assistant replacement position.
12. Other Business- W. Adams wanted to remind the school board meeting on Tuesday 5-7-24 for the RSO to make a motion to put that on the warrant item at the High School @ 7pm. A member of the audience wanted to take a moment to thank Colin Brackett for organizing the earth day clean up last weekend. There was a great group of volunteers and everything that went into it that is the nicest it has been done so far. W. Adams asked that the next vote on 5/21/24 where will the voting happen. J. Rogers stated that it would happen in the select board meeting room that the gym area is not ready, and they had to send information to the state about the layout since they can no longer use the legion for the voting. Once the gym is ready and occupancy has been granted we will reach back out to the state to change the location again for voting to be the new gym area. K. Rogers would like to talk about an email that was sent by Martina about the

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short-term rentals that have been discussed in Bridgton coming up soon. On the first Tuesday of May. Martina stated that Deb the chair of Bridgton's Planning Board sent out an invite to area locations that they are having a representation on the inter town group and having someone from GP Cog come and demonstrate the software that the state uses to track short term rentals. J Rogers we had a demo several weeks ago and we are set up with a temporary accounting for free for a year. The systems basically tracks VRBO and Airbnb, you put in your zip code and it tells you how many short-term rentals are currently being advertised in your town. Caso started to use it and is only aware of 17 registered short terms rentals and now they have over a hundred and they do have an ordinance that provides a fee associated with registering your short-term rental it is an annual fee. The easiest thing to do is collect the data since the system is free as a tool. The code office will be monitoring it for the summer and fall to see what kind of activity we have. C. Brackett wanted to thank all that participated in the earth day clean up and the people who also donated there time and money, Tony's for the water and snacks plus the Legion for hosting the space and Gary's Old Tavern for cooking food for everyone. The ball fields are currently using them as a dog park and are not sure what we are going to do with them in the future. If a dog goes the bathroom, it kills the grass not sure if we want to make it off limits we do have in or ordinance that the dogs can be on the fields. Not sure how we want to address this issue. K. Rogers what direction should we go with that focus on rewriting the ordinance or amending that is for the ball fields. C. Brackett we do not have time to put it on the ballet for June, we could put it on the ballet for November did not know if for this summer we wanted to put a moratorium on the use of the field. J. Rogers stated that dogs are allowed to go onto to the field on a leash according to the ordinance we will not be putting money into the ball fields this summer we talked about allocating money to get a contracted company in to work on the ball field next year. So there is no need jam it through or to put a moratorium for this summer. Jason and Harriet did located that there was money donated over the years and we have about \$4,600.00 just wanted people to know it did not go away it is still there. W. Adams speaking of ball fields the scoreboards we already bought and we have them, people who donated money are getting to wonder what is going on with the signs. J. Rogers we are working with Corey from P & K who has offered to help get them in we are looking to get the metal poles to put those up once we have them that will be done. We are hoping to have them up this summer with the help of P & K since we are down a man. C. Brackett we talked about ABC meeting from alcohol beverage we did that in the past and there was a big showing from business owners, residents, and servers. It is the training, and it does not take long hour or two at most. J. Rogers will reach out to them and see what times they could do that. Got the audit results from the budget stuff in years past they also briefed up via zoom will that happen this year or is it up to thumb through it. J. Rogers will request one we did pay the audit bill for this year. Edes Falls Dam we are moving forward and selected a contract and stull there are still people on the dam and wanted to check for liability reasons since we condemned it because of safety concerns that it is falling down and collapsing and if someone gets hurt, we are

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covered. J. Rogers will call the insurance company and confirm that we are covered, and all the posted signs are the correct size. A member from the public came and spoke about talking with someone last week and did not know it was condemned. There is a lot of erosion going on and the river roadside the only way to get up on those is to walk the river and the signs are facing west and you walk up looking north so you do not see the signs. Maybe the signs orientation can be changed or putting up additional signs would work. S. LaPointe agreed with the member of the public and stated that he drove up in that area and the signs are not really obvious and they are not big enough to warn people to stay off.

13. Executive Session pursuant to 1 MRSA § 405(6)(A) Personnel Matter- K. Rogers made a motion to move to executive session. C. Brackett seconded the motion. All in favor. Motion carried 5-0