

TOWN OF NAPLES

Select Board Meeting Minutes

June 10, 2024

6:00 PM – Naples Town Office

This meeting was available for remote connection and could be viewed live on LRTV

<https://vimeo.com/956468065?share=copy>

Public Hearing

1. Liquor License Application- Beacon Bar & Bistro, to operate at 828 Roosevelt Trail (Map U01 Lot 02) – T. Shane opened the Public Hearing. No concerns expressed. Public Hearing closed
2. Entertainment Permit Application- Beason Bar & Bistro, to operate at 828 Roosevelt Trail (Map U01 Lot 02) – T. Shane opened the Public Hearing. No concerns expressed. Public Hearing closed
3. New Business License Application- Sebagel (Bad Pun Bakery LLC, DBA Sebagel), to operate at 933 Roosevelt Trail out of Lakeside Dairy Bar (Map U25 Lot 13) – T. Shane opened the Public Hearing. No concerns expressed, Nick owner spoke and provided a brief overview of the business and the business hours and location. Public Hearing closed
4. New Business License Application- East Coast Flightcraft, to operate at 780 Roosevelt Trail out of Causeway Marina Inc. (Map U02 Lot 39) – Dan Lemieux, President of East Coast Flightcraft spoke and provided a brief overview of the business and the location of the business. Public Hearing closed

Voted 5-0 to close public hearing

Meeting

5. Call to Order and Salute the Flag – T. Shane opened the meeting at 6:01PM. Also present were C. Brackett, S. LaPointe, W. Adams, K. Rogers, J. Rogers (Town Manager), and J. Domer (Assistant to Town Manager).
6. Review of Meeting Minutes from 5/13/2024 – C. Brackett made a motion a motion to accept Seconded by W. Adams. All in favor. Motion carried 5-0.
7. Public Participation – None
8. Adjustments to Agenda for attendees – None
9. Approval of Any Licenses or Permits -
 - a. Liquor License Application – Beacon Bar & Bistro
 - b. Entertainment Permit Application – Beacon Bar & Bistro
 - c. New Business License Application – Sebagel
 - d. New Business License Application – East Coast Flightcraft

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- e. Brackett made a motion to approve all licenses and permits seconded by K. Rogers, All in favor. Motion carried 5-0.
10. Old Business - none
11. New Business -
- a. Cemetery Lot Conveyance
 - b. Cemetery Lot Conveyance
- Colin Brackett made a motion to approve a. and b., Cemetery Lot Conveyance for \$600.00 for Kathy and Carl Sweezey and \$1,200.00 for Ephrem Paraschak seconded by W. Adams, All in favor. Motion carried 5-0.
12. Review and vote to award Chaplins Mill culvert crossing bid – J. Rogers stated that the bids were opened last week, and we received 2 bids from J. Pratt Construction bidding \$592,000.00, and Baldwin & Sons LLC. bidding \$419,000.00. J. Rogers reminded the Select Board that the Maintenance Director was able to secure \$200,000.00 in matching funds from the State of Maine to offset the costs of the project. J. Rogers recommended Baldwin & Sons LLC. for award of the project. C. Brackett made a motion to accept Baldwin & Sons LLC. in the amount of \$419,000.00 seconded by S. LaPointe, All in favor. Motion carried 5-0.
13. Review and vote to adopt updated Fee Schedule – S. LaPointe made a motion to approve the updated Fee Schedule to be effective July 1, 2024, for 2024-2025, seconded by W. Adams, All in favor. Motion carried 5-0.
14. Town Managers Report –
- a. Town Office website update – new website initialization is underway. J. Rogers discussed that it will be a more user-friendly experience for residents.
 - b. The Events Committee update - the committee really hit the ground running in the last few weeks and have developed their by-laws for review on the agenda. They have also improved information sharing through the Towns Events Calendar.
 - c. Town Office Renovations update - Phase 1 has been completed, Conditional Occupancy was issued last week, Elections will be held at the Town Office on June 11th. A big thank you to the American Legion for helping on previous Elections. Phase 2 of the project will be outfitting IT services and then Phase 3 once we get final design approved, we will be putting in some cubical and some desk space and that is where the Town Managers, Assistant to the Town Manager's offices will be located. The big picture is to be done with project by the end of the Summer.

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- d. Edes Falls Dam Removal update – removal is underway. On June 20, 2024, there will be a Public Update on the project at the American Legion at 6pm it will be advertised on the Town website and the paper.
 - e. New Staff updates - Jason introduced his new Assistant Jennifer Domer, she goes by Jenna she comes to us from Bridgton. She is really a plug-and-play asset to the team, she brings quite a bit of Municipal experience with her. John Horne has joined the Maintenance team; he brings quite a bit of training experience with him as well.
 - f. Saturday office hours - Google hours stated the Town Office was open on Saturday and this past Saturday about 15 people were at the Town Office attempting to get into the office. Apologies to those people and I encourage people to use the Town website as the reference source document to verify open Town Office hours. The issue has since been corrected on Google. The next Saturday the Town Office will be open is June 29, 2024.
 - g. Transfer Status and Bulky Waste update - The Manager met with a company called B Tech, they are a scale and weight management system out of Ohio. They have a solution to bulky waste coupons, and this will be discussed at the next meeting of the Transfer Station Council which will be held on June 27, 2024, at 6pm at the Town Office and there will be an 8-minute video from B Tech that will describe how the system works. The initial pricing is about \$30,000. Updates were also provided on the renovations to the Transfer Station. The price for renovations will be shared on the 27th of June as well. S. Lapointe inquired about the status of a second member of the Waste Management Board. J. Rogers stated there is always an opportunity for voters to write in at the ballot.
15. Vote to approve Treasurer’s Warrants as presented. C. Brackett made a motion to approve Treasurers Warrants as presented, W. Adams seconded, All in favor. Motion carried 5-0.
16. Review and Vote on Events Committee By-laws – J. Rogers stated that this is a one-year committee and after that term the Select Board will vote approve to make it a permanent and standing committee if so desired. Discussion ensued, C. Brackett made a motion to approve the Events Committee By-laws, S. LaPointe seconded, All in favor. Motion carried 5-0.
17. Review and vote to adopt updated Personnel Policy (Effective July 1, 2024) – J. Rogers reviewed proposed updates to the policy. C. Brackett made a motion to table the item to the June 24, 2024, agenda, W. Adams seconded, All in favor. Motion carried 5-0.
18. K. Rogers made a motion to create a moratorium on any commercial construction in the commercial districts for 180 days to define design standards, C. Brackett seconded, T-Shane, K. Rogers, C. Brackett and W. Adams in favor, S. LaPointe opposed. Motion carried 4-1.

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19. C. Brackett made a motion to go into Executive Session at 7:01pm pursuant to 1 MRSA § 405(6)(A) Personnel Matter, K. Rogers seconded the motion, All in favor. Motion carried 5-0. The Select Board exited Executive Session at 7:46pm.

20. C. Brackett made a motion to adjourn the meeting at 7:48pm, W. Adams seconded, All in favor. Motion carried 5-0.