

# TOWN OF NAPLES

## Select Board Meeting Minutes

### February 26, 2024

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6:00 PM – Naples Town Office

This meeting was available for remote connection and could be viewed live on LRTV.  
A recording of the meeting can be found here <https://vimeo.com/917099033>

#### Executive Session @ 5:45

1. 1 MRSA § 405(6)(F) Discussion of Confidential Records – Hardship Abatement

#### Meeting

1. Call to Order and Salute the Flag - T. Shane called the meeting to order at 6:00 PM. Also present were C. Brackett, S. LaPointe, W. Adams, and K. Rogers (via Zoom). J. Rogers was also present.
2. Review of Meeting Minutes as follows:
  - a. January 22, 2024 – All members may vote – C. Brackett made a motion to accept as presented. Seconded by W. Adams. All in favor. Motion carried.
  - b. May 8, 2023 – S. LaPointe must abstain – C. Brackett made a motion to accept as presented. Seconded by W. Adams. 4 in favor. 1 Abstained. Motion carried.
3. Public Participation - none
  - a. ~~Mr. D. Craffey to address “Gas Station” as a non-specified use Commercial district. (Select Board cannot approve a change to the Land Use Ordinance)~~ - Withdrawn
4. Adjustment to agenda for attendees\* - C. Brackett asked to cover 7C before 7B.
5. Approval of Any Licenses or Permits
  - a. Outback Salvage Junkyard Permit Application (Public Hearing not required) – W. Adams made a motion to approve. There is no change of use. Seconded by C. Brackett. S. LaPointe asked about a road going in between two properties. W. Adams stated that this is just for the junkyard. All in favor. Motion carried.
6. Old Business - none
7. New Business
  - a. LED Sign Bid Results – J. Rogers reviewed the results. He recommends the higher resolution sign. K. Rogers asked about improving the Fire Department sign as well. J. Rogers noted that this should be funded out of TIF. The motion should be made pending Town Meeting approval. S. LaPointe made a motion to approve \$22,687.50 for the 9mm LED sign pending Town Meeting approval. Seconded by K. Rogers. C. Brackett asked if this would be a Town owned and controlled asset rather than the Fire Department and if the location is the best. This sign would be Town owned and controlled by the administration and not the Fire Department. A discussion took place on location. For now, the current location is sufficient. All in favor. Motion carried 5-0. K. Rogers asked to get bids on upgrading the Fire Department sign. J. Rogers made a note of that.

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- b. Street Sweeping Bid Results – (covered after 7C) – J. Rogers reviewed the bids. He recommended Troy Morse Concrete due to concerns of contracted out of state. Discussion took place regarding streets, intersections, overall costs, and more. K. Rogers made a motion to approve the bid from Troy Morse Concrete as presented. Seconded by S. LaPointe. 4 in favor. C. Brackett opposed. Motion carried 4-1.
  - c. Snow Plowing/Sanding Bid Results – (covered before 7B) – J. Rogers reviewed the bids. He recommended the bid from P & K with an allowance of \$1000.00 per year fuel overages. C. Brackett made a motion to approve as presented with the \$1000.00 per year fuel allowance and 120-day notice should the Town decided to take over some roads. Seconded by W. Adams. All in favor. Motion carried 5-0.
  - d. Organizational name change from “Naples Maintenance Department” to “Naples Public Works” – J. Rogers reviewed. K. Rogers made a motion to approve. S. LaPointe seconded. T. Shane noted that he will not support this change at this time because he believes we don’t have adequate equipment. More discussion took place. Motion failed 2-3.
  - e. Real Estate Abatement – Asset Solutions Acct #2335 (total \$122.59) – C. Brackett made a motion to approve. Seconded by K. Rogers. All in favor. Motion carried 5-0.
  - f. Real Estate Abatement from Executive Session – C. Brackett made a motion to abate \$2,000 as indicated during the ES. Seconded by S. LaPointe. T. Shane made a note that the applicant needs to sign the form. All in favor. Motion carried 5-0.
8. Town Manager’s Report
- a. Business gathering at the American Legion – J. Rogers reviewed the discussion from the session hosted on 2/22/24.
  - b. Town Office Renovations (Repurpose the “Old Gym” for large meeting space and offices) – J. Rogers provided an update and timeline.
  - c. Artist rendering of proposed Recreation/Community Center update – J. Rogers reviewed. K. Keinath asked questions on use of space and the jobs open in recreation presently. J. Rogers responded. K. Keinath spoke about offerings from Southern Maine Agency on Aging and who in the Town could work with them. J. Rogers indicated that he would be the point of contact for the immediate timeframe.
  - d. Signs – Naples town signs on 302 welcoming people to Naples are being priced and ordered. J. Rogers also noted that signs need to be permitted. Town employees will be removing unpermitted signs and placing them behind the town office.
  - e. Events Committee participation – 5 applicants presently.
  - f. Comprehensive Plan Update – an estimate was provided by North Star Planning. J. Rogers would like to put it out to bid.
9. Other Business – C. Brackett spoke about the Transfer Station. Discussion took place. Priscilla Kyle spoke on the topic of EPA and drainage. At approximately 1:00:04 into the meeting, the recording broke up a bit. It does not appear that any motions were made under Other Business. C. Brackett stated that the board should provide some guidance on TIF

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projects. J. Rogers will identify a date for a workshop and schedule it. C. Brackett asked for all meetings to be recorded in the new space even if they are not broadcast on LRTV. J. Rogers took the action item. Some discussion took place regarding the granite from Edes Falls dam being moved to the Town Green.

10. Executive Session pursuant to 1 MRSA § 405(6)(A) Personnel Matter – K. Rogers made a motion to move to Executive Session pursuant to 1 MRSA § 405(6)(A) Personnel Matter and Executive Session pursuant to 1 MRSA § 405(6)(C) Acquisition of real property or economic development. Seconded by W. Adams. No other recording from this point forward.

11. Executive Session pursuant to 1 MRSA § 405(6)(C) Acquisition of real property or economic development

Adjourn

Respectfully submitted,

Paula Miller

Assistant to the Town Manager | Town of Naples, ME