

TOWN OF NAPLES

Select Board Meeting Minutes

January 8, 2024

6:00 PM – Naples Town Office

This meeting was available for remote connection and could be viewed live on LRTV.

A recording of the meeting can be found here <https://vimeo.com/901169619>

Public Hearing – LRTV was not available for the Public Hearing portion of this session. Per J. Rogers, only one person spoke: M. Witts regarding ordinance pertaining to the Business License application.

1. Liquor License Application – A. Metcalf, Annette’s Country Skillet Diner, 12 Lakes Plaza Drive
2. New Business License Application – L. Clement, Brandy Pond Flite School, 130 State Park Rd
(Home Occupation Permit was denied. Must go before Planning Board or find alternative location.)

Meeting – LRTV began broadcasting and recording at this time.

3. Call to Order and Salute the Flag – T. Shane called the meeting to order. Also present were C. Brackett, W. Adams, S. LaPointe, and K. Rogers (via Zoom). J. Rogers was also present.
4. Review of Meeting Minutes from December 11, 2023. – C. Brackett made a motion to approve. Seconded by W. Adams. All in favor. Motion carried 5-0.
5. Public Participation - none
6. Adjustment to agenda for attendees*
7. Approval of Any Licenses or Permits
 - a. Liquor License Application – Annette’s Country Skillet Diner - C. Brackett made a motion to approve. Seconded by W. Adams. All in favor. Motion carried 5-0.
 - b. New Business License Application – Brandy Pond Flite School – S. Lapointe suggested waiting for Planning Board approval. K. Rogers made a motion to approve the license contingent upon approval from the Planning Board. Seconded by T. Shane and C. Brackett. J. Rogers indicated that this should not have an influence over the Planning Board. Motion carried 4-1 with S. LaPointe opposed.
8. Old Business
 - a. Update – Parks and Land Use (C. Humphrey, K. Keinath, Mark Clement, and Ryan Russell - landscape architect) – Update/presentation made.
 - b. Personal Property Abatement – CORRECTION – Dentremont (\$319.83) - C. Brackett made a motion to approve. Seconded by W. Adams. All in favor. Motion carried 5-0.
9. New Business
 - a. Personal Property Abatement – Closed Business – T&L Home Repairs (\$49.44) - C. Brackett made a motion to approve. Seconded by S. LaPointe. All in favor. Motion carried 5-0.
 - b. Casco Naples Before and After Care Lease discussion – J. Rogers provided some

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background information. There is no Town affiliation/the Town of Naples or Casco does not own or operate the non-profit company “Casco Naples Before and After Care.” J. Rogers is reviewing all facilities due to our lack/loss of indoor facilities. K. Rogers stated that the focus should be on building improvements/safety rather than ending leases. T. Shane stated that he is not in favor of terminating the childcare contract. He is in favor of getting a cost on having an engineer review the safety of the building as well as looking at the future contracts and potential changes. K. Litchfield provided historical information. A community block grant was obtained and given to the Town to renovate the Singer Center to bring it to code for a childcare center. Her company has also spent their funds to make improvements to the Singer Center. No motion was made.

- c. Bylaws Review & Update – All Committees – J. Rogers stated that bylaws need to be reviewed and updated. T. Shane suggested June 1 as a completion date. J. Rogers will communicate this with all group leaders.
- d. Quit Claim Deed – 172 Chaplins Mill Rd. - C. Brackett made a motion to approve. Seconded by W. Adams. All in favor. Motion carried 5-0.

10. Town Manager’s Report

- a. “Old Gym” renovation – Great Falls construction has begun the stabilization/renovation. Target deadline is for exterior work to be completed before Memorial Day.
- b. Recreation/Community Center Design Update – Basic rendering will be made available.
- c. Bulky Waste/Transfer Station – the original bond/cost is far below what is now required. Two separate bids will be produced - one for the transfer station and the other for the bulky waste. Outsourcing bulky waste was discussed. The right decision needs to be the easy decision for taxpayers, so we don’t have trash/waste issues around Town.
- d. Begin Property Lease – Great Northern Docks – Lease stipulations/tenant requests were reviewed.

11. Other Business – J. Rogers stated that automatic foreclosures are being sent on 57 properties. If they are not paid by February 15, 2024, the properties go into automatic foreclosure. C. Brackett asked for the plan on foreclosures.

12. Adjourn - C. Brackett made a motion to adjourn at 7:45 PM. Seconded by W. Adams. All in favor. Motion carried 5-0.

Respectfully submitted,
Paula Miller
Assistant to the Town Manager | Town of Naples, ME