

Casco-Naples Transfer Station Council

Minutes

April 12, 2018

In the absence of a quorum, Dana Watson was contacted by telephone. Dana designated Naples Town Manager John Hawley to be his proxy.

Council Members Present:

Naples Town Manager John Hawley, Alice Darlington, Richard Cross, Jerome Poulin and Paul Edes

Staff Present:

Casco Town Manager David Morton, Casco-Naples Transfer Station Facility Administrator John Kimball and Casco Administrative Secretary Bob Tooker

The meeting was called to order at 7:02 p.m.

1. Appointment of meeting secretary.

Casco Administrative Secretary Bob Tooker was appointed as meeting secretary.

2. Approve last meeting's minutes.

It was moved, seconded and voted to approve the minutes of the April 20, 2017 Casco-Naples Transfer Station Council meeting: 4 in favor, 0 opposed, 1 abstention.

3. Public participation.

None.

4. Review of operations.

• Approve budget.

The Council reviewed and discussed changes to the previous year's budget. John Kimball commented on the reasons for certain budget increases. The Council agreed that the \$14,200.00 increase in the annual budget from \$513,700.00 to \$527,900.00 appeared to be necessary and acceptable. David Morton stated that due to a vacancy in the Naples Town

Manager position, this year's proposed budget was prepared by himself, John Kimball and the transfer station staff. David stated that with the hiring of Naples Town Manager John Hawley, the two Town Managers will resume preparing the budget. The Council discussed savings in equipment servicing resulting from a new loader, and other equipment servicing costs for a snow blower, waste oil burner and new office heater.

It was moved, seconded and voted to accept the proposed budget: 5 in favor, 0 opposed, 0 abstentions.

- Facility Administrator's Report.

- Hired a part-time yard attendant who is leaving. Advertising for a new part-time yard attendant.
- Worked with Steve Weldon through the winter remodeling the office.
- Installed a new smaller and more efficient heater in the office.
- It is starting to get busy.
- Pine Tree Waste purchased two used aluminum trailers for the trash compactor and set-one up to latch onto the compactor.

It was moved, seconded and voted to accept the Facility Administrator's report: 5 in favor, 0 opposed, 0 abstentions.

- Discuss repairs that needed to be done to the scales.

John Kimball described problems with the scales that resulted in the need to estimate weight. John stated that he went ahead and completed an approximately \$4,700.00 repair to the critical scales because he had no choice.

- Discuss punch cards instead of tickets.

John Hawley stated that he investigated the possibility of using a credit card size punch card instead of coupons. John stated that for various reasons related to increased labor, potential error, less accountability and potential customer frustration, he did not conclude that punch cards would be an improvement over coupons. The Council commended John for looking into the possibility of punch cards. David Morton stated that prepaid and renewable credit cards that would automatically log necessary information might be worth investigating in the future. David suggested asking the Towns' auditors if they know of a better method than coupons. The Council discussed the cycle of distributing annual coupons.

- Discuss increasing the price of reclaim gravel and compost.

John Kimball stated that 1) the sale price of compost to the public is \$20.00 per ton; 2) the sale price of reclaim gravel to the public is a penny per pound, which translates to \$20.00 per ton; and 3) these have always been the prices. John stated that due in part to an increase in the cost of diesel fuel, he is considering a price increase from \$20.00 per ton to \$30.00 per ton for compost, and a price increase of a penny per pound for reclaim gravel, which translates to a price increase from \$20.00 per ton to \$40.00 per ton.

It was moved, seconded and voted to increase the price of reclaim to two cents per pound: 5 in favor, 0 opposed, 0 abstentions.

The Council discussed 1) the problem of the public depositing plastic bags in recycling bins when sorting recyclables; 2) the difference between cardboard and paperboard; 3) enforcing required or mandatory recycling at the transfer station; and 4) how well the process of handling returnable containers is going.

It was moved, seconded and voted to adjourn: 5 in favor, 0 opposed, 0 abstentions.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,



Robert Tooker
Casco Administrative Secretary