



**COMMUNITY GROUPS & OUTSIDE AGENCIES
2026-2027 APPROPRIATION INFORMATION & APPLICATION**

**APPLICATIONS MUST BE COMPLETED IN FULL.
The deadline for submission is December 3rd, 2025.**

All requests will be thoroughly reviewed by the Budget Committee and the Select Board before recommendations to voters are made. A representative from your agency may be asked to attend a meeting on **January 7th, 2026**, to answer questions. Please reserve this date on your calendar. **Registered Naples Voters will vote on appropriations at the Town Meeting in Spring 2025, and approved appropriations will be disbursed, upon request*, after July 1, 2026.**

To apply for funding, you must submit 10 physical copies of the application and supporting documentation which includes:

1. Application (pages 2 and 3 of this document)
2. Number and names of **all towns** your organization serves
3. A list of funding amounts received from each town in last 3 years
4. Number of Naples residents served in the past year
5. Total number of individuals served in the past year
6. Total dollar amount of your complete budget in the past year
7. Dollar amount of budget spent on Naples's residents and/or spent in Naples
8. Percentage of your gross budget spent on administrative costs
9. Financial statement (balance sheet and profit and loss, if available)

Please submit application and supporting documentation to: Town of Naples PO Box 1757 Naples, ME 04055 Attn: Katrina Conant

Complete application packages can be emailed to: kconant@townofnaples.org

The complete application is **required** as well as supporting documentation noted in items 2-9 above. Keep in mind that we must receive hard copies of your application and supporting documents.

If you have any questions, please contact me at 207-693-6364 ext. 109. Thank you.

Sincerely,

Katrina Conant
Assistant to the Town Manager

***Please note:** To request the release of appropriated funds, please send an invoice to the Town of Naples with "FY 27 Appropriation in the subject or reference line Direct your correspondence to Patricia Krisko, Assistant to Finance at Pkrisko@townofnaples.org or P.O. Box 1757, Naples, ME 04055.



15 Village Green Lane, PO Box 1757, Naples, ME 04055 (207) 693-6364
 townofnaples.org

- List the name of **all towns** your organization serves

- List the funding amounts received from any/all towns in last 3 years (if more space is needed, please attach your list to this application)

Town	2023-24 Appropriation \$	2024-25 Appropriation \$	2025-26 Appropriation \$

- Number of Naples residents served in the past year: _____
- Total number of individuals served in the past year: _____
- Total dollar amount of your complete budget this past year: _____
- Dollar amount of budget spent on Naples residents: _____
- Percentage of your gross budget spent on administrative costs: _____
- Please attached your most recent financial statement (balance sheet and profit and loss, if available)

Signature: _____ Title: _____ Date: _____

Please include any other relevant information you'd like considered and ensure you provide **10 physical copies of this application and all supporting documentation.**