



# Town of Naples

Town Hall

15 Village Green Lane

P.O. Box 1757 • Naples, Maine 04055

(207) 693-6364

Permit # \_\_\_\_\_

Applicant name: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Description of the nature of goods, services, food or beverages to be sold: \_\_\_\_\_

Length of time: \_\_\_\_\_

Vehicle registration, description with proof of current registration and insurance if vehicle is used: \_\_\_\_\_

Public \_\_\_\_\_

Private land (name of property owner, location and written permission of property owner is required. Additionally, a plot plan showing the sales area location and dimensions): \_\_\_\_\_

Photo ID

Proof of Maine resale certificate (if applicable)

Description and design of kiosk and its dimensions: \_\_\_\_\_

Proof of required state and local licenses for mobile food service establishments.

Application fee:

\$2,000.00 per year public property

\$ 500.00 per year private property

\$ 500.00 per day for temporary license for participation in sidewalk sales, street festivals or special events

Non-profit organization are exempt from application fee for temporary licenses.

Public hearing: \_\_\_\_\_

**I HERBY CERTIFY THAT THE INFORMATION IN THIS APPLICATION IS COMPLETE AND CORRECT AND I AGREE TO COMPLY WITH ALL TOWN ORDINANCES AND LAWS APPLICABLE TO THIS PROJECT. I AM OR LEGALLY REPRESENT THE OWNER OF THE SUBJECT PROPERTY FOR THE PURPOSE OF THIS PERMIT.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR SELECTBOARD USE ONLY

APPROVED  DISAPPROVED DATED: \_\_\_\_\_

SELECTBOARD SIGNATURE: \_\_\_\_\_

Conditions of approval: \_\_\_\_\_

## STREET VENDOR ORDINANCE FACT SHEET

### **1. Street Vending on Public Property**

#### **a. In order to sell goods, services, food or beverages outside on public property:**

- i. You need a street vendor's license
- ii. You can only operate within a designated location
- iii. The Town will establish street vendor locations
- iv. Until those locations are established by the town, no vending on public property is allowed, except during festivals
- v. You can only operate in a kiosk approved by the town
- vi. Unless otherwise authorized, the kiosk must be removed at the end of each day
- vii. You can only sell food and beverages from a fully licensed mobile food service establishment

#### **b. Application and License Fees:**

- i. One time application fee of \$100 due with application
- ii. License fee of \$2,000 per year
- iii. Non-profits are exempt from fees
- iv. Board of Selectmen can waive fees

### **2. Street Vending on Private Property**

#### **a. In order to sell goods, services, food or beverages outside on private property:**

- i. You need a street vendor's license
- ii. You can operate in the Commercial and Village Districts
- iii. The sales area must be entirely on private property and cannot exceed 100 square feet in size and 14 feet in height
- iv. Street vendors must be separated by at least 25 feet
- v. Unless otherwise authorized, merchandise must be removed each night
- vi. Owner of the property has to supply toilet facilities to street vendor
- vii. You can only sell food and beverages from a fully licensed mobile food service establishment

#### **b. Application and License Fees:**

- i. One time application fee of \$100 due with application
- ii. License fee of \$500 per year
- iii. Non-profits are exempt from fees
- iv. Board of Selectmen can waive fees

### **3. Street Occupancy (i.e., leasing public land)**

- a. If you want to place chairs, tables or other objects on public property; sell or display merchandise on the sidewalk outside of your store; or extend your eating establishment outside onto the sidewalk or other public property (i.e., outdoor dining), you need to get an annual license for the placement of objects on town owned or controlled property

#### **b. Fees**